



Project title:

INNOMATH - Innovative enriching education processes for Mathematically Gifted Students in Europe.

Reference number: 2019-1-DE03-KA201- 059604

Implementation period: September 2019 – August 2021

Kick off Meeting

1-2 October 2019, Schrobenhausen, Germany

Venue of meeting: Volkshochschule Schrobenhausen e.V. (VHS)

Where: VHS-Haus, Lenbachstraße. 22, Schrobenhausen

Emergency Contact numbers: Jana Gerstmair, 0049-175-2615261

Version date: 5. September 2019

Agenda

Monday, 30 September 2019		
Time	Action	Presenter – Comments
All day	Arrivals	Transfer information from the airport has been sent to all
19:45	Meeting at Griesers Hotel reception and share a dinner in the area	Partnership – meeting each other
Tuesday, 1 October 2019		
Time	Action	Presenter – Comments
9.15	Meeting starts (walk to the meeting, use directions sent to you)	Welcome by the project Coordinator and host of Meeting 1 Jana Gerstmaier
9:15 – 10:00	Introduction by each partner institution (about 4 min each) (who you are, what do you offer, location, size, why you joined the project?) Task for all: Prepare a short PPP of your institution/organization in EN. It will be published on the project website. P0. Volkshochschule Schrobenhausen e.V., Germany (Jana Gerstmaier) P1. Humboldt University, Berlin, Germany (Jurg Kramer) P2. Immanuel-Kant-Gymnasium Germany (Oliver Kaufmann) P3. Casa Corpului Didactic Teleorman, Romania (Sotirescu Eliza Marinela, Bataus Simona Gabriela) P4. The Heritage Private School, Cyprus (Antonis Philippou) P5. Université Lyon 1 Claude Bernard, France (Patrick Berger) P6. Pedagogical University of Krakow, Poland (Daniel Wojcik) P7. Cyprus Mathematical Society, Cyprus (Gregoris Makrides, Andreas Skotinos, Andreas Demetriou)	Each presentation will be done by one representative from the partner organization.
10.00 – 11.00	Presentation and Discussion of Outputs Plan of Action (presentation of plan by Output leaders for O1 and O2) time tables, activities Discussion / Decisions	Output 1 Leader: Pedagogical University of Krakow Output 2 Leader: University Lyon 1 Teleorman, Romania
11.00 – 11.30	Coffee break	(bring sweets from home)
11.30 – 13.00	Continue...Presentation and Discussion of Outputs Plan of Action	
13:00 – 14:30	Lunch Break – VHS Institute	All

14:30 – 17:30	Presentation and Discussion of Outputs Plan of Action (presentation of plan by Output leaders, O1, O2, O3, O4) time tables, activities Some discussion for O3 and O4 in conjunction with O1 and O2 Discussion / Decisions Planning the work for Wednesday	Output 3 Leader: Cyprus Mathematical Society Output 4 Leader: Casa Corpului Didactic
16:00	Coffee during work	
20:00	Dinner at a local traditional tavern (price per person to be confirmed) Directions to be announced	Information by Jana Gerstmair
Wednesday, 2 October 2019		
Time	Action	Presenter – Comments
9:15 – 10:30	Finalization of the plan for O1	All partners involved, O1 Leader
10:30 – 13:00	<ol style="list-style-type: none"> 1. Management and Reporting 2. Considering to switch meeting 3 and meeting 4 (discussion) in conjunction with C1 training activity 3. Quality assurance statement 4. Contingency plan 5. Indicators and monitoring 6. Dissemination plan, project logo, web site 7. Promotion activities and tools (newsletters etc.) 8. INNOMATH Slack, to be used mainly for Output work 9. Publication of results 10. Planning meeting 2 	All partners involved
11:00	Coffee during work	
13:30 – 14:00	Quick Lunch	
14:00	Departures	
Thursday, 3 October 2019		
All day	Departures	

P.S. OPTIONAL: bring any traditional sweets for the meeting

Coffee and light lunch will be offered by VHS.

INNOMATH Project Timeline

	2019				2020												2021									
	M1 09	M2 10	M3 11	M4 12	M5 1	M6 2	M7 3	M8 4	M9 5	M10 6	M11 7	M12 8	M13 9	M14 10	M15 11	M16 12	M17 1	M18 2	M19 3	M20 4	M21 5	M22 6	M23 7	M24 8		
Project activity*																										
A1: Project Management																										
A2: Quality Assurance and project Evaluation																										
A3: Dissemination of project results																										
O1. Analysis Report on Good Practices and Methods used to support gifted/talented pupils in schools: Best Practice Guidelines																										
O1/A1: Design the survey questions and development into an electronic form and define the sample and establish the data base of contacts																										
O1/A2: Develop the standards of reference for web search and collection of good practices and Examples																										

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O1/A3: Implementation of the questionnaire survey																								
O1/A4: Implementation of the web search																								
O1/A5: Analysis of the questionnaire survey and preparation of a report																								
O1/A6: Selection of the best web search results and preparation in a coherent structure of electronic presentation and database reference with a style of reporting																								

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O2. Mathematics meets Industry in School – Knowledge to Innovation through Practice: Guidelines																								
O2/A1: M3-10 Planning, Starting, Preparation a): Home university invite local industry to propose problems, 2 problems per company. 2-3 companies are suitable. Home university evaluate the suitability of the tasks.																								
O2/A2: M9-13 Preparation b) and c): Home university invite schools/school students, university students, PhDstudents and senior researchers to apply to participate. Motivation letter should be given. A webpage with the proposed problems should also be arranged. School teachers are invited to a teacher-MID-day																								

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O2/A3: M13-16 Implementation: The MID days are implemented. What comes first can differ in different places, the teacher day or the actual day																								
O2/A4: M13-19 Evaluation – summary for Guidelines: Evaluations are collected and a summary for the digital guidebook is constructed																								
O3. Guidebook of Methods and Tools for teacher facilitators																								
O3/A1: Take good examples from the results of IO1 and create lesson plans for using them																								
O3/A2: Support IO2 output to be presented in a friendly reading and applying approach as part of the Guidebook																								
O3/A3: Editing the development of the collection of 3.1 to be made into guidelines that can be used by teachers																								

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O3/A4: Development of the Guidebook in the form of an e-book. First final version in English.																								
O3/A5: Coordinate the translation of an executive summary of the Guidebook into the partner languages and certain key tasks/examples of applications of mathematics in industry																								
O4. INNOMATH Course for teacher facilitators: Supporting Mathematically Gifted Students																								
O4/A1: Define the learning outcomes of the course																								
O4/A2: Design the structure of the course as a 4-5 days course with 3 modules per day																								
O4/A3: Develop the material of each module in PPT ready to use format with the necessary																								

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M1: Kick off meeting		GE																						
M2: 2nd partners meeting						RO																		
M3: 3rd partners meeting													FR											
M4: 4th partners meeting																		PL						
M5: 5th partners meeting																						CY		
E1: Local dissemination and round-table event													FR											
E2: Local dissemination and round-table event														CY										
E3: Local dissemination and round-table event															PL									
E4: Local dissemination and round-table event																RO								
E5: Local dissemination and round-table event																		GE						
E6: Final project conference																							CY	
C1. Learning Teaching Activity														FR										